

**BANK MAINTENANCE & FENCE REPAIR/REMOVAL**

To all residents of Thorpe Meadows,

We would like to kindly remind residents of the following points:

- 1) Maintenance contractors when employed by the company are there solely to conduct works on behalf of the resident's company. If you feel that there is an area of maintenance that needs to be addressed please contact the company directors rather than instructing the contractors yourself.
- 2) If you have a complaint regarding the contractor or the work they have been asked to do by the company please contact the company directors rather than complaining to the contractor.
- 3) The company is not opposed to any individual residents wanting to maintain aspects of the bank adjacent to their property should that be their wish with permission from the company. This is completely acceptable and at the residents own expense. The company retains the right however to carry out any maintenance that it sees fit.
- 4) Additional trees, shrubs, or other planting should only be done with written permission from the company. Where this is not sought the company retains the right to remove any unauthorised planting.
- 5) If a shareholder wishes to remove the fence that demarks the line between the company and shareholders property, a request of approval should be sought from the company in the first instance. Once removed, should a homeowner wish to reinstate it, this would be upon the shareholder to do so at their own expense.
- 6) If a company fence is damaged or dilapidated and needs to be repaired or replaced, this would be done by the company. The company may at this time ask if the shareholder affected would like the fence to be repaired or removed.

Should additional information be required please refer to Rules and Regulations on the Thorpe Meadows company website [thorpemeadows.com](http://thorpemeadows.com) or contact the directors by emailing [thorpe.meadows.marina@gmail.com](mailto:thorpe.meadows.marina@gmail.com)

Thank you kindly,

Thorpe Meadows Residents Company Ltd.